



TOWN OF SPRINGFIELD
2750 MAIN STREET, PO BOX 22
SPRINGFIELD, NEW HAMPSHIRE 03284-0022
PHONE (603)763-4805 FAX (603)763-3336
www.springfieldnh.org

ZONING BOARD OF ADJUSTMENT

APPLICATION FOR A SPECIAL EXCEPTION

Note: This application is not acceptable unless all requested information is provided.
You may use a separate sheet if there is not enough space.

Applicant Name: _____

Address: _____

Phone: _____ Email: _____

Property Owner Name: _____

Address _____

Phone: _____ Email: _____

Location of property: _____
street address tax map # lot #

Description of proposed use of property requiring a Special Exception as specified in the Zoning Ordinance:

Description of present use of property:

PLEASE NOTE

Please refer to the Springfield Zoning Ordinance and the Zoning Board of Adjustment Rules of Procedure for assistance and further requirements to make your application complete. The Zoning Coordinator is available (by appointment) to assist you. It is important that you NOT directly contact members of the Zoning Board of Adjustment.



TOWN OF SPRINGFIELD
2750 MAIN STREET, PO BOX 22
SPRINGFIELD, NEW HAMPSHIRE 03284-0022
PHONE (603)763-4805 FAX (603)763-3336
www.springfieldnh.org

APPLICATION FOR A SPECIAL EXCEPTION

Facts supporting this request – Refer to Section 11.42 for conditions to be met:

- a. The proposed use would not be detrimental to the character or enjoyment of the neighborhood by reason of undue variation from the character or appearance of the neighborhood because:

- b. The proposed use will not be injurious, noxious, or offensive, and thus detrimental to the neighborhood because:

- c. The proposed use will not be contrary to the public health, safety or welfare by reason of undue traffic congestion or hazards, undue risk to life or property, unsanitary or unhealthful emissions or waste disposal, or similar adverse causes or conditions because:

- d. The location and size of the proposed use, the nature and intensity of the operations involved, the size of the site in relation to the proposed use and location of the site with respect to the existing or future street giving access to it shall be such that it will be in harmony with the orderly development of the District because:

- e. The operations in connection with the proposed use will not be more objectionable to nearby properties by reason of noise, fumes, odor, or vibration than would be the operation of any permitted uses in the District which are not subject to Special Exception procedures because:



TOWN OF SPRINGFIELD
2750 MAIN STREET, PO BOX 22
SPRINGFIELD, NEW HAMPSHIRE 03284-0022
PHONE (603)763-4805 FAX (603)763-3336
www.springfieldnh.org

APPLICATION FOR A SPECIAL EXCEPTION

You agree that:

1. The undersigned hereby grants permission for members of the Zoning Board of Adjustment and its agents to enter the property for purposes of reviewing the information provided in this application.
2. The undersigned hereby grants permission for the public to enter the property for purposes of attending any site visit as scheduled by the Zoning Board of Adjustment.
3. This application has been completed in accordance with the Zoning Ordinance of the Town of Springfield and the Zoning Board of Adjustment's Rules of Procedure.

Applicant

Date

Property Owner (if different)

Date

Agent Authorization:

If, as property owner, you wish to designate an agent to act on your behalf, please read the following and sign below:

I hereby designate _____ as my agent for the purpose of procuring the requested Special Exception as described above. Representations made by my agent may be accepted as though made by me personally, and I understand that I am bound by an official decision made on the basis of such representation.

Property Owner

Date



TOWN OF SPRINGFIELD
2750 MAIN STREET, PO BOX 22
SPRINGFIELD, NEW HAMPSHIRE 03284-0022
PHONE (603)763-4805 FAX (603)763-3336
www.springfieldnh.org

APPLICATION FOR A SPECIAL EXCEPTION

Applicant's Zoning Board of Adjustment Checklist

These materials must be filed at least 15 days before the ZBA's scheduled meeting. The State of NH has strict notice requirements. ZBA meets on the first Tuesday of the month. Therefore, materials should be filed on the Monday, two weeks prior to the meeting.

- ☐ Required Consultation with Zoning Coordinator
- ☐ Completed Application (1 copy)
- ☐ Abutter List (1 copy)
- ☐ Copy of the Tax Map with Abutter Names on the Lots
- ☐ Application Fee (\$100 plus \$10 per abutter) payable to Town of Springfield
- ☐ A Plan of the Property - a scale drawing with all the necessary measurements and land features.

[Please refer to page 3 of the Instructions to the Applicant.]

REFERENCE MATERIALS: (available at www.springfieldnh.org and the Town Office)

- Applications
- Zoning Ordinance
- Instructions to the Applicant
- ZBA Rules of Procedure